

# Introducing The Evolution of Team Cleaning



**Light-Duty Specialist™**



**Vacuum Specialist™**



**Restroom Specialist™**



**Utility Specialist™**

## Learn to simplify the implementation & management of Team Cleaning.

The new SystemClean software allows users to:

- Graphically capture space inventory
- Route staff with point & click ease
- Create customized specifications while maintaining balanced workflow
- Generate high quality color coded Specialist Job Card

# OVERVIEW

**SystemClean**, an innovative, pioneering, and web based new approach to providing training supported by software, which will redefine the way in which the cleaning industry currently uses work loading applications & training programs.

The seminar will be an example of how to use this system in high performance Team Cleaning training & implementation.



# WHO SHOULD ATTEND?

- Owners & CEOs
- Environmental Service Directors
- Sales Executives
- Facility Managers
- Operations Managers
- Training Managers/Directors



# SPEAKERS



**Jim Harris, Sr.**  
CEO, Concepts4

Consultant, trainer, corporate executive, businessman and entrepreneur, Jim Harris, Sr. has managed a productive and successful career in the cleaning industry for over 35 years. Jim provides education, training, consultation and system implementation to numerous industries, including education, health care, corporate and building service contractors.

***Jim's accomplishments include:***

- Formed Concepts4, an international consulting group specializing in Team Cleaning and high performance management systems
- Founded Janitronics, a large well-diversified property service firm
- Served as Director, Officer and President of the Building Service Contractors Association International (BSCAI)
- Co-founded The Maids International with 247 locations nationally and internationally
- Co-founder and Chairman of Cleaning Industry Research Institute (CIRI)

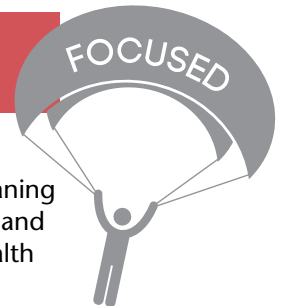


**Jeff Merrihew**  
Sr. Consultant, Concepts4

Jeff Merrihew is a Sr. Consultant with Concepts4, who has worked in the industry for over 24 years. He has experience providing service to range of facility types including public school districts, colleges & universities, offices, industrial environments, healthcare and high tech. Bringing a strong technical background with experience in carpet care, hard surface care, and disaster recovery.

***Jeff's accomplishments include:***

- ISSA CIMS ICE, IICRC certified and earned his RBSM in 1997
- Instructor for the National Safety Council and focused on EHS providing training in first aid, CPR, AED, Blood & Airborne Pathogens, Hazcom etc...
- Strong IT background including computer aided manufacturing, programming and web design
- Outside the cleaning industry his skills are put to use as a web designer & webmaster for several nonprofits and as the cofounder of an organization dedicated to the rehabilitation and re-homing of neglected northern breed canines



*Since 1991,  
we have trained  
over 4900 attendees  
from corporations,  
school systems,  
organizations and  
colleges.*

*"Achieve a healthy, sustainable indoor environment through the application of cleaning science research, leadership and system cleaning."*

— Jim Harris, Concepts4



## SEMINAR MAIN FOCUS

High Performance Cleaning Using:

- Disciplined strategies to eliminate waste
- Smart cost reductions of 10 to 40%
- Improved cleaning efficacy through systems integrity
- Efficient routing for Job Cards
- Tools for effective implementation

## DAY ONE TOPICS

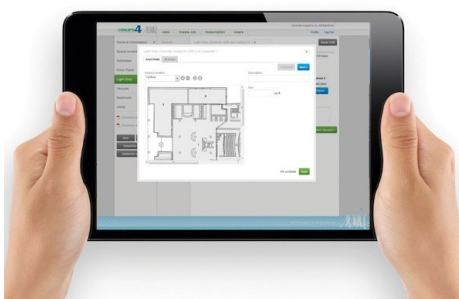
- **Team Cleaning**
  - Fundamentals
  - History
  - Evolution
- **Introduction to the SystemClean Training & Management System**
  - Industry & system drivers
    - Industry solutions
    - Management science
  - System benefits
    - Simplicity
    - Waste reduction
    - Sustainability of high performance
    - Easily measurable
    - Improved training effectiveness
  - Cleaning science behind the system
  - Successes
    - Application to all types of facilities
- **Defining and clarifying the system**
  - Data collection (manual & computerized)
  - Specification design for balanced workflow
    - SystemClean computerized workflow concept
    - Smart reductions for cost containment
  - Specialists
    - Fundamentals of an efficient & effective specialist
  - Team Cleaning computerized & manual work loading
  - Quadrant design for efficiency (manual and computerized)

## OBJECTIVES

- Increase productivity through system integrity
- Raise awareness of the importance of Indoor Environmental Quality (IEQ)
- Organize for operational efficiency
- Improve management competency
- Lead change

## DAY TWO TOPICS

- **Review (refresh & summarize)**
- **Work loading (exercise)**
  - Space analysis
  - Assigned space to specialists
- **Cleaning system design (Job Assignment Card)**
  - Space analysis
  - Specialists selection
  - Production capacity
  - Assigned space
  - Quadrant design
  - Routing
- **Managing a Team Cleaning System**
  - Training
  - Equipment
  - Tracking & measurement
- **Selling the system for transition**
  - How to sell internally
  - Selling Team Cleaning to your customers
- **Implementation Plan**
  - Avoiding pitfalls
  - Planning your first building
  - Create a startup team
  - Work loading the building
  - Developing Job Cards
  - Execution of your plan
  - Roll out



*Attendees will work with actual floor plans for both days. Attendees will have a complete set-up of a facility, including task schedule and job cards for all specialists.*

# REGISTRATION

## ONLINE

www.teamcleaning.com  
(Click Events)

## PHONE

Toll Free 888.494.3687

## SEMINAR HOURS

Registration 8:00 AM

Class 8:30 - 4:30 PM

Credit Card, PayPal or  
Checks Accepted

## WHERE & WHEN

Charlotte, NC  
April 5-6, 2016

DoubleTree  
2600 Yorkmont Road  
Charlotte, NC 28208

Baltimore, MD  
Aug 16-17, 2016

Marriott Courtyard Downtown  
1000 Aliceanna Street  
Baltimore, MD 21202

Chicago, IL  
Oct 4-5, 2016

Chicago Marriott O'Hare  
8535 West Higgins Road  
Chicago, IL 60631

	Regular Seminar	Early Bird Registration*	Multiple Discount**
Standard	\$599	\$499	\$399

Includes: One Team Cleaning Seminar Registration, deluxe continental breakfast, and lunch for two days.

*\*Must be 30 days prior to seminar.*

*\*\*For each additional registrant from same organization*

**NOTE:** a \$1,000 credit will be applied to any organization interested in purchasing the SystemClean software package while at the seminar or within 30 days.

# HURRY!

## RESERVE YOUR SPOT TODAY!

*Only 40 available.*

